

Gradebook Grid View

What Changed — Side-by-Side Guide



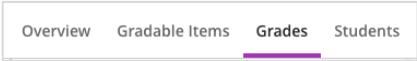
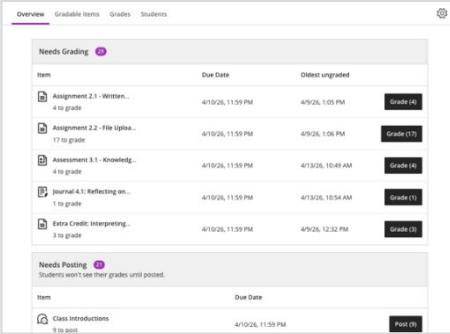
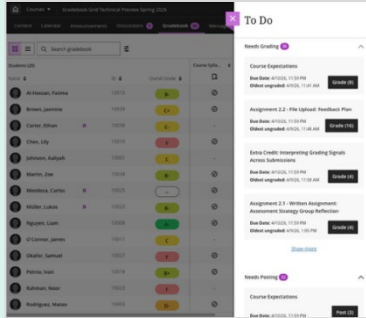
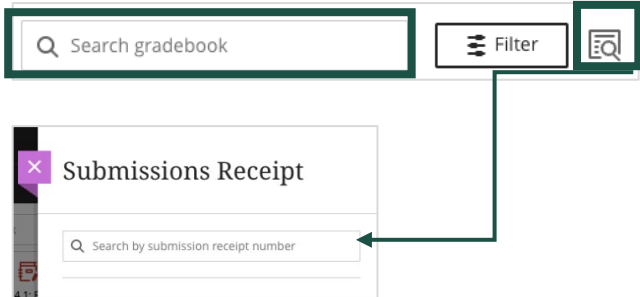
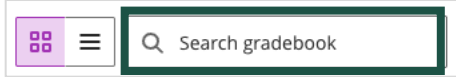
*This guide helps faculty understand what has changed in the new Gradebook Grid View. Everything in this guide applies to the Grid View specifically. **The List View (Gradable Items) is unchanged.***

1. What Hasn't Changed

The following continue to work exactly as they did before:

- All gradebook columns, categories, and overall grade calculations
- Grade schemas and grading settings
- Flexible grading (opens and works the same)
- The List View / Gradable Items (no changes)
- Course-level accommodations
- All assessment types: assignments, tests, forms, journals, discussions
- Download/upload gradebook (now located in Gradebook Settings)
- Anonymous grading workflows
- All existing grades and submission history

2. Navigation & Layout

Feature	Old Gradebook	New Gradebook Grid View
Views & tabs	Four tabs: Overview, Gradable Items, Grades, Students 	Two views: Grid View and List View (toggle buttons) Students tab is removed from Grid View: click a student's name to see details 
To Do / Overview	'Overview' tab — opens a full-page view, losing gradebook context 	'To Do' button (top right) — opens as a panel over the gradebook so you keep your context Shows Needs Grading, Needs Posting items, same as before; each section can be collapsed 
Search	Two separate searches: gradebook search + submission receipt search (opens in a panel) 	Single unified search bar combining both functions 

Student rows

Old Gradebook

Taller rows, fewer students visible on screen

Checkerboard shading, unclear meaning

[illegible]

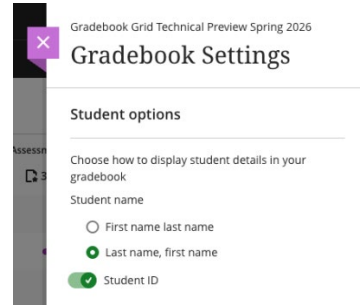
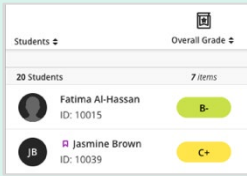
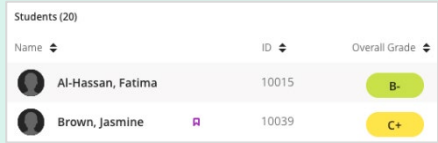
New Gradebook Grid View

Optimized row height — more students visible without scrolling

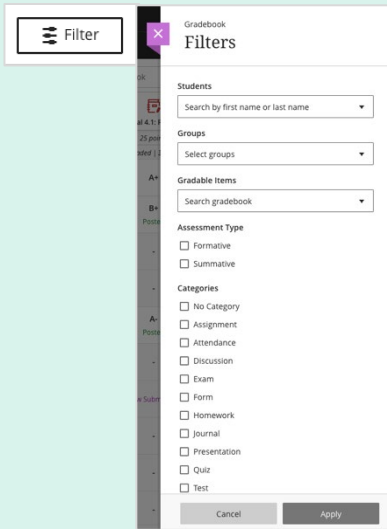
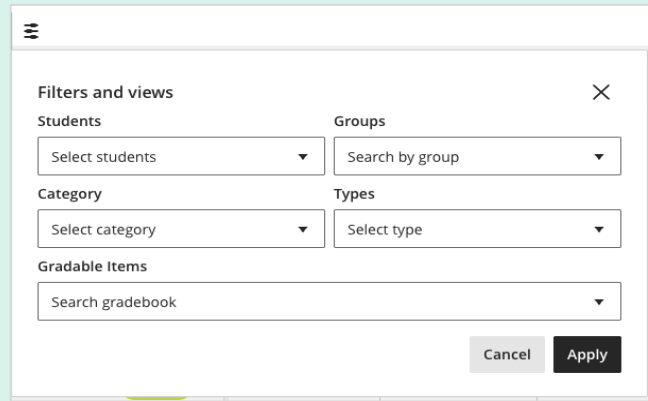
Zebra-striped rows improve readability

[illegible]

3. Student Display & Name Options

Feature	Old Gradebook	New Gradebook Grid View
Name order	One option: First Name Last Name only	On the Gradebook Settings panel in the Student Options section choose: First Name Last Name or Last Name, First Name  The screenshot shows the 'Gradebook Settings' dialog box. Under the 'Student options' section, there is a heading 'Choose how to display student details in your gradebook'. Below this, under 'Student name', there are three radio button options: 'First name last name' (unselected), 'Last name, first name' (selected), and 'Student ID' (unselected).
Student ID	Student ID shown beneath name — cannot be hidden or sorted  The screenshot shows a table with two columns: 'Students' and 'Overall Grade'. It lists two students: 'Fatima Al-Hassan' with ID '10015' and grade 'B-', and 'Jasmine Brown' with ID '10039' and grade 'C+'. The ID is displayed below the name.	Toggle Student ID column on or off ID now appears in its own sortable column  The screenshot shows a table with three columns: 'Name', 'ID', and 'Overall Grade'. It lists two students: 'Al-Hassan, Fatima' with ID '10015' and grade 'B-', and 'Brown, Jasmine' with ID '10039' and grade 'C+'. The ID is in its own column.
Accommodation flag	Small flag next to student name, next to ID — easy to miss	Flag moved to the right of the name column — more visible
Sorting	Sort by name only	Sort by student name, student ID, overall grade, or any gradebook column

4. Gradebook Filter

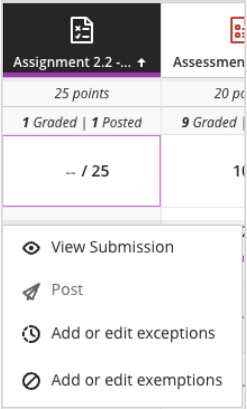
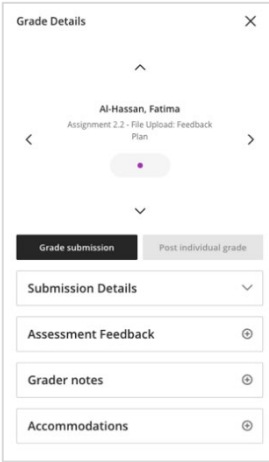
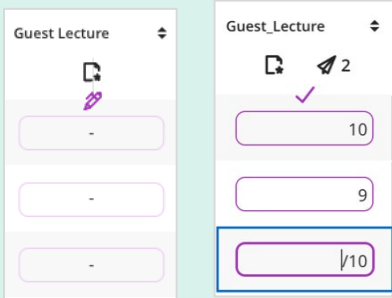
Feature	Old Gradebook	New Gradebook Grid View
Filter behavior	Filter opens in a side panel Must click back to the list to select each item individually	Filter opens in a modal Dropdown stays open — select multiple items at once without re-clicking
Filter options	Use the Filter button to filter by Students, Groups, Categories, Types, or Items 	New filter button design opens a modal with the same options, improved usability 

5. Column Headers & Assessment Details

Feature	Old Gradebook	New Gradebook Grid View
Column menu	Click column header to open a drop-down menu Go in and out of actions one at a time (ping-pong effect) - Send Reminder - View Submissions - Download Results - Download Submissions - Download rubric report - Statistics - Delete	Click column name to open Assessment Details panel (stays open) Navigate between columns with left/right arrows without closing Assessment Details Assignment 2.2 - File Upload: Feedback Plan Grade (17) Post all grades Due date 4/10/26, 11:59 PM (CDT) Late submissions allowed Grade Points 25 max points Attempts: Grade latest Visibility Visible to students Category Assignment Attempts 1 Allowed Posting Manually post Due Date Rodriguez, Mateo Accommodations Time Limit Carter, Ethan Accommodations Item Exceptions None Item Exemptions None Delete Item Click name to access Content and Settings, Submissions, and Student Activity tabs Send Reminder Download results, Download submissions, Download rubric report Question analysis and Statistics

Feature	Old Gradebook	New Gradebook Grid View
What displays	Assessment name only Had to open settings to view details	Due date, category, max points, grading method, attempts, # submitted, exceptions, accommodations — no extra clicks required
Actions available	View submissions, Download results, View statistics, Send reminder — each opened separately	Same actions, all accessible from the panel without losing context
Points possible	Displayed in the column header	Not displayed in header — visible in the Assessment Details panel by clicking the column name
Delete column	Delete option part of the rest of the menu; clicked often accidentally Minimal confirmation warning Delete Assignment? × This assignment has submissions. Are you sure you want to permanently delete this assignment, all submissions, and grades? Cancel Delete	Delete button moved further down in the panel, shown in red Warning modal names the column being deleted and includes a caution banner Harder to delete accidentally Delete Item × ⚠ This cannot be undone. Permanently deleting Assignment 2.2 - File Upload: Feedback Plan will remove all associated submissions, grades and student data. Are you sure you want to delete Assignment 2.2 - File Upload: Feedback Plan? Cancel Delete

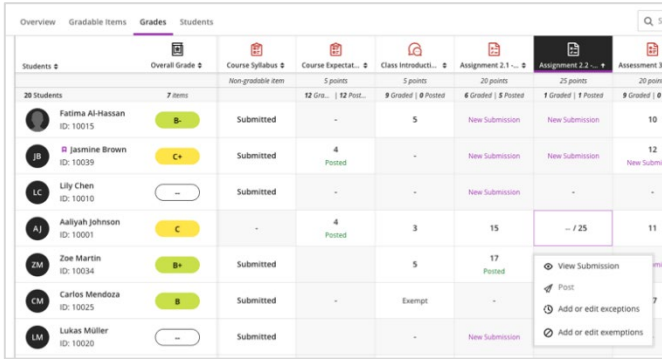
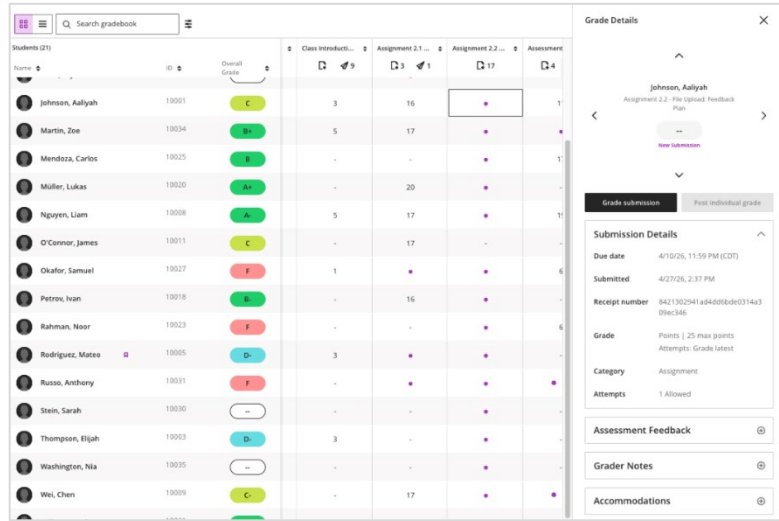
6. Grade Entry & The Grade Details Panel

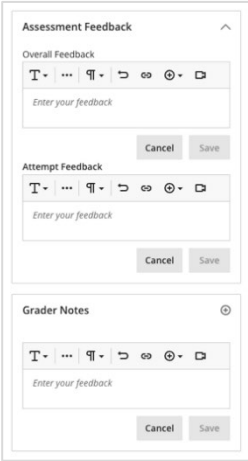
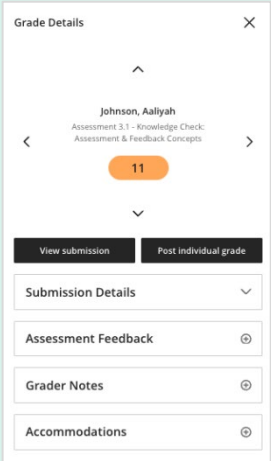
Feature	Old Gradebook	New Gradebook Grid View
Clicking a cell	Click cell → drop-down menu appears (obscures view while grading) 	Click cell → Grade Details panel opens on the right side (gradebook stays visible) 
Manual grade entry	Must click the cell for each student, press enter to move to next cell, grade cell menu remains open/obscures the cells beneath – easy to make mistakes	Hover near top of column → click the edit (pencil) icon → entire column enters edit mode Type grades directly into cells Press Enter to advance to next student; click the checkmark or press Esc to exit edit mode 

Feature	Old Gradebook	New Gradebook Grid View
Keyboard navigation	Enter key advances to the next student in grid edit mode, but sometimes cell menus remain open and obscure cells	Enter key advances to next student Esc exits edit mode
What 'post' looks like	Posted labels in column header not actionable Green 'Posted' text visible below each posted grade in the grid	Actionable number indicator at top of column shows how many grades need posting → click to post Individual posting status visible in the Grade Details panel when you click a cell
Post all grades	Post from gradable items or flexible grading	Post from the column header (paper airplane icon), from flexible grading, or from To Do panel — multiple paths
Override grades	Click cell → options appeared — could override from grid and from flexible grading	Hover to top of column — click the pencil icon to enter edit mode → type directly into the cell Can still override from flexible grading

7. Grade Details Panel (New)

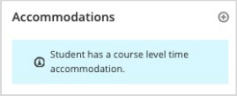
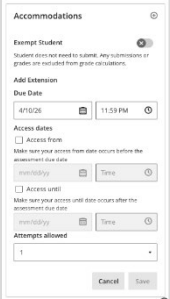
The Grade Details panel is one of the most significant additions. When you click on any cell in the gradebook, this panel opens on the right — keeping the grid visible while you work.

Feature	Old Gradebook	New Gradebook Grid View
From a cell click	Drop-down menu with limited, inconsistent options between cells Required many clicks to accomplish tasks 	Grade Details panel shows student name, gradebook column name, grade, posting status, submission details, feedback, grader notes, accommodation options — all in one place 
Assessment feedback	Had to navigate into flexible grading to add or edit feedback Once there, hard to check if feedback existed	View, add, or edit assessment feedback directly from the panel Feedback is synced with flexible grading — changes appear in both places

Feature	Old Gradebook	New Gradebook Grid View
Overall Feedback Overall Feedback and Grader Notes	Overall Feedback is an option, but only for certain columns There was no way to leave feedback unless there was a submission Attempt feedback only available in flexible grading Grader notes wasn't an option for all cells	Add / view assessment feedback (Overall Feedback and/or attempt feedback) from the Grade Details panel Add private grader notes from the Grade Details panel — no need to open the submission Note: grader notes are not visible to students 
Post individual grade	Required navigating to flexible grading	Post grade with a single click from within the Grade Details panel 
Unsubmitted students	Empty cell vs. a dash not always clear for submissions vs. non-submissions	Grade Details panel clarifies submission status, grade status, and whether a grade is posted

8. Accommodations, Exceptions & Exemptions

Terminology change: In the new gradebook, 'exceptions' and 'exemptions' (assessment-level accommodations) are now grouped under a single 'Accommodations' section in the Grade Details panel. This section also includes a clear indication for students who have a course-level accommodation. The underlying features are the same — only the label has changed to reduce confusion.

Feature	Old Gradebook	New Gradebook Grid View
Course-level accommodations	Applied via the Roster or Student Grades page — no change to that process	No change — still applied via the Roster or Student Grades page If a student has a course accommodation, it's now surfaced in the Grade Details panel so you don't have to navigate away to check 
Exceptions (due dates, access, attempts)	Add/edit exceptions from within an assessment — multiple clicks required Some assessments had exceptions, others didn't — inconsistent	Add from the Grade Details panel: change due date, access dates, or attempts allowed Consistent — available across all graded items 
Exemptions	Add/edit exemptions from gradebook — could only exempt, not combine with other adjustments Exempt displays in the cell for students with exemptions	Exempt a student from the Grade Details panel alongside other assessment-level accommodations Exempt displays in the cell for students with exemptions
Terminology note	'Exceptions' and 'Exemptions' — two separate words/workflows	All grouped under 'Accommodations' in the Grade Details panel Course-level accommodations are unchanged